

LIVING ELEMENTS

Quality self-catering Accommodation
in a rural setting near Chichester

CONDITIONS OF BOOKING Living Elements Self-Catering Accommodation

The tenant shall mean the person in whose name the booking is made and shall include the person or persons on whose behalf the same is made.

1. We will hold by way of a debit card pledge as a security deposit of £300 against:
 - a. Any damage incurred by the tenant to the property or its contents or by a member of his/her party or any visitor during his/her stay.
 - b. The reasonable cost of cleaning the property and/or its contents if the tenant leaves the property in an unsatisfactory condition on departure.
 - c. Payment of any outstanding amounts which are due or become payable under their booking.
 - d. The return of all keys to the property by the tenant on the check out date (the loss of such keys will incur a penalty of £25 and damage to any key a penalty of £10)

We only require an authorisation to deduct any advised charges from your credit card, (should they be incurred). Credit card authorisations will be cancelled 14 days after your return from holiday unless deductions have been advised, in which case the balance (if any) will be deducted.

The declaration must be signed by a member of the party booked into the accommodation who is over 18 years of age.

2. Bookings made more than eight weeks in advance require a one-third non-refundable deposit (33%). The balance is then due eight weeks before your holiday commences.

3. Once you have booked a property, an agreement is drawn up between you and the owner of the property. This agreement is sent to you for your signature and should be returned to us along with a **deposit equal to one-third of the total amount due. This can be made either by cheque or card payment (debit card only).**

4. Bookings made eight weeks or less before arrival require the full payment. Bookings made within one week (seven working days) prior to your holiday must be paid in FULL in CASH.

5. If the booking is cancelled within four weeks of the commencement date, then the full rent due will be retained. If the house is re-let within this time you will get 60% of the full price returned to you.

6. Bookings will be taken from Friday to Friday. The key may be collected from the Living Elements Clinic office between the hours of 4.00pm and 7.30pm on the day of arrival. If keys cannot be collected by 7.30pm then they may not be available until 9.00am on Saturday morning. **Keys to be returned by 10.00am or earlier on the day of departure.**

7. **On your departure the property MUST be left in a clean and tidy condition, as you would wish to find it yourself or a charge proportional to the extra cleaning time required becomes chargeable of no less than £25. Thank you.**

8. We recommend that you take out your own holiday insurance in case of accidental damage etc

IMPORTANT NOTICE:

Every effort has been made to describe the property as accurately as possible in our brochure, however, we recommend that you view your chosen property prior to booking to avoid the possibility of disappointment and we will not be held responsible if, upon your arrival, the property does not meet with your expectations.

Cutlery and crockery is supplied. Electricity is included in the rental unless otherwise stated.

Gayle Palmer, Proprietor
Living Elements
1, Keynor Lane, Sidlesham, CHICHESTER. West Sussex PO20 7NL
07769 746113 gaylepalmer@btinternet.com
www.chichesterselfcatering.co.uk

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SLEEPING / BEDDING

5' Kingsize DOUBLE BED

Kingsize sheet. Kingsize duvet cover. 4 pillow cases. 2 bath towels, 2 hand towels, 2 flannels.

COST: £22 PER WEEK if more than a weeks stay

6'' Super king size DOUBLE BED OR two 3' SINGLE BEDS

Kingsize sheet. Kingsize duvet cover. 4 pillow cases. 2 hand towels. 2 bath towels, 2 flannels.

OR 2 single sheets, 2 single duvets, 4 pillow cases. 2 bath towels, 2 hand towels, 2 flannels.

Cost £22 for the week or £12 per single if more than a weeks stay

3' BUNK BEDS

Single sheet. Single duvet cover (or single flat sheet if blankets are supplied instead of duvets). 2 pillow cases. 1 hand towels, 1 bath towel, 1 flannel Per person.

Cost £12 per single if more than a weeks stay

DOWNSTAIRS sofa bed 6' DOUBLE

Double sheet. Kingsize duvet cover (or double flat sheet if blankets are supplied instead of duvets). 4 pillow cases. 2 hand towels, 2 bath towels, 2 flannels.

Cost £22 for the week if more than a weeks stay

Rental is Subject to availability.

- Book early to avoid disappointment

A £20 returnable damage deposit will be required per linen booking.

(Overseas bookings require a deposit of £50)

The linen will be made up on your arrival. If the booking is for one week then for us to return your deposit the linen must be placed in the bags in the downstairs WC, the inventory will be checked to ensure that all is correct, and it is to be left in the property for collection on your final day.

If the booking is for more than one week then the linen must be placed in the bag on each Friday morning by 10.00am ready for the cleaner to collect and it will be replaced with fresh linen during the day.

COT HIRE and other accessories etc

A travel Cot and highchair and stairgate can be hired from The Living Elements Clinic at a cost of £15 per week. Cot linen is NOT included. Please ensure that you bring your own linen for the baby and blankets etc.

Baby monitor and bottle heater £5 per week

If you have any queries, please contact Gayle Palmer, preferably by email.
Thank you.

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